

**RRUSA AGM Agenda
June 7, 2017- 5:45pm**

Voting members: Program representatives and Executive members.

Location: Bluejeans

To join the Meeting remotely:

<https://bluejeans.com/354991388>

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To join via phone :

1) Dial:

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(see all numbers - <http://bluejeans.com/numbers>)

2) Enter Conference ID: 354991388

1. Call to Order
2. Roll Call
3. Declare Quorum
4. Approve Minutes of May 3, 2017
5. Reports of Officers and Committees (5 Minutes – Send your written report beforehand)
 - a. Executive Officers
 - b. Finance Committee
 - c. Communications Committee
 - d. Sustainability Committee
 - e. Sports Committee
 - f. Social Committee
 - g. Industry Committee
 - h. The Royal Magazine
 - i. Operations Manual
 - j. International Committee
 - k. RRU Sexual Violence
 - l. Peer Support Program
6. Old Business
 - a. Logo Competition - Jeff
 - b. Advance Election Results
 - c. RRUSA Legacy Video – Jeff

- d. Bylaw Review - Stefan
7. New Business
 - a. Westshore Chamber of Commerce – Jeff
 - b. Medical Plan Update – Dory
 8. Next Meeting – July 5th?
 9. Adjourn

The Royal Magazine Committee Report

Ace Nidoy

VP ON-Campus

BAJUS Program Representative

Chair of The Royal Magazine Committee

The Royal Magazine Committee is currently in the process of drafting the second and last issue for this school year. After much consideration on the feedbacks from the previous issue, the Committee is dedicated in improving some sections of the magazine to better communicate with readers. This report will include a new list of our active members and notes from our previous meeting, which was held on May 16, 2017.

NOTE: the website has been updated. Everyone can have access to the digital version of *The Royal* at www.royalmag.ca

Committee Members

Chairman

Ace Nidoy

contact: ace.nidoy@royalroads.ca

Online Editor

Hillary Nguyen-Don

Staff Writers

Leah Bykovy

Marcella De Ocampo

Lambie Hamilton

Kaylia Knauf

Photographer

Dhruv Sarang

What to Expect?

To sum up the discussions held from the previous Committee meeting, the next issue will consist of the following sections:

TEDX (writer in charge: *Kaylia Knauf*)

- an article on the upcoming TEDX event
- includes a transcript of Kyle Ingram's interview
- a highlight of the chosen speakers
- to show how effective team work can make amazing things happen
- to exaggerate the benefits of engagement on campus

Multiculturalism (writer in charge: *Kaylia Knauf*)

- An article on the existing gap between domestic and international students on campus
- Includes a transcript of interviews with some international students and a professor
- The message is for all students to assist in bridging the gap; and
- that we can all learn from each other
- International students are wealthy of knowledge and international experience

Leisure (writer in charge: *Kaylia Knauf*)

- Same section from the previous issue but with different locations

Accessibility On Campus (writer in charge: *Lambie Hamilton*)

- An article that highlights the pros and cons of accessibility on campus
- Includes a transcript of interview with a blind student

Canada 150 (writer in charge: *Lambie Hamilton*)

- An article on Canada's 150th Anniversary
- How is Royal Roads University celebrating this event?

Alumni (writer in charge: *Ace Nidoy*)

- A page full of #alumniselfies
- To show what some of our alumni are doing with their degrees

Council Page (writer in charge: *Marcella De Ocampo*)

- RRUSA council members share their experiences

Hidden Gems (writer in charge: *Leah Bykovy*)

- Featuring talented students of Royal Roads University

Yearbook Section (writer in charge: *Ace Nidoy*)

- A section for the following graduating programs this November:
- BA - Justice Studies, BSC in Environment Science, and BCOM in Entrepreneurial Management

Photo Contest Results (writer in charge: *Ace Nidoy*)

- Featuring the winners: 1st prize and 2 runners-up
- Keep promoting the contest!
- RRUSA members have until the end of the month to make their submissions

For more info: please go to www.royalmag.ca

Committee Statement (writer in charge: *Ace Nidoy*)

- Team members share their volunteering experience

Funding

As per the Committee's request last year, we do require extra funding for the next issue. The budget for this year is only \$3000, and the previous issue cost us approximately \$2400 including taxes. We will lower the print quantity down to 500 copies, which I think is more than enough to distribute on campus and for convocation. However, the estimate for 500 copies is \$2000.00 with taxes (please see below). Like what I have said previously, since the last Committee did not spend anything for the magazine, I would like to request if we could make use of the unused funds for this last issue.

Motion: that \$2000 be allocated to the Royal Magazine for printing cost.



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Julia Breese
Royal Roads Student Association

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 F
 E juliabreese@gmail.com

Thank you for this opportunity.

100	Booklets, 24#d 8.5 x 11 pages, self cover (bleeds), 11 x 17 white book 80lb *dull* coated (10% PCW), 6 sheets, printed in full colour from supplied PDF file on 2 sides Booklet bind (6 sheets/24#d pages)	\$ 444.78
250	Booklets, 24#d 8.5 x 11 pages, self cover (bleeds), 11 x 17 white book 80lb *dull* coated (10% PCW), 6 sheets, printed in full colour from supplied PDF file on 2 sides Booklet bind (6 sheets/24#d pages)	\$ 970.17
500	Booklets, 24#d 8.5 x 11 pages, self cover (bleeds), 11 x 17 white book 80lb *dull* coated (10% PCW), 6 sheets, printed in full colour from a supplied file (includes both a PDF and a toner based paper proof), 4 colors front in CMYK ink, 4 colors back in CMYK ink Booklet bind (6 sheets/24#d pages)	\$ 1,738.02
750	Booklets, 24#d 8.5 x 11 pages, self cover (bleeds), 11 x 17 white book 80lb *dull* coated (10% PCW), 6 sheets, printed in full colour from a supplied file (includes both a PDF and a toner based paper proof), 4 colors front in CMYK ink, 4 colors back in CMYK ink Booklet bind (6 sheets/24#d pages)	\$ 1,957.15
1,000	Booklets, 24#d 8.5 x 11 pages, self cover (bleeds), 11 x 17 white book 80lb *dull* coated (10% PCW), 6 sheets, printed in full colour from a supplied file (includes both a PDF and a toner based paper proof), 4 colors front in CMYK ink, 4 colors back in CMYK ink Booklet bind (6 sheets/24#d pages)	\$ 2,175.78



General Meeting Minutes

Held Online with BlueJeans

May 3, 2017

1. Call to Order

Jeff PHILAVONG called the meeting to order at 17:31.

2. Roll Call

Stefan FARROW conducted a roll call. The following persons were present:

Voting Members:

- J. PHILAVONG – President & BBA OC
- A. NIDOY – VP On Campus & BJUS OC (Arrived 17:45)
- N. BOGYA – VP Online
- Z. ABBAS – VP Engagement
- A. CHEUNG – VP Finance
- S. FARROW – VP Executive Administration
- C. MOONEY – BAGTM OC
- J. COOPER – BAIHM OC (Arrived 17:45)
- D. NAVARRETE – BAPC OC (Arrived 17:42)
- A. SLATER – BAPC Online
- D. PARKER – BBA OC
- K. INGRAM – BCOM OC
- N. ABEDI – International Year 1 (Arrived 17:45)

Guests:

- D. THUOT – RRUSA Executive Director
- V. MANGUKIA – RRU Student Engagement

3. Quorum

The chairperson declared a quorum.

4. Approve Minutes

The minutes of the meeting of April 5, 2017 were approved.

5. Reports of Officers and Committees

- a. VP Engagement – See attached report
- b. Finance Committee – Report not available, but will be distributed to council as soon as possible. The committee recommended approval of the TEDx application for funding in the amount of \$7,500. Discussion regarding TEDx ensued.

Motion: that RRUSA fund TEDx up to \$10,000 from the remaining operational budget, with the balance from the Legacy Fund, and that the TEDx group commit to good faith efforts of locating additional sponsors.

MSC: INGRAM – 10 in Favour – 2 in Opposition

- c. Sustainability – Majority of committee has just graduated, so the committee is barely functional. PHILAVONG volunteered to assist. Noted that the committee needs to find more members from a variety of programs to prevent this from happening again.
- d. Sports and Social – The Fighting Peacocks baseball team would like to become part of RRUSA. They have been requested to submit a written request.
- e. Peer Support Program – Things are getting set up and almost ready to start taking calls/contacts.
- f. Royal Magazine – The first edition has been printed and is available on campus now. Online students will have access to a digital version once the website is completed.
- g. International Committee – THUOT reported that the committee is working with the international students to plan an event.

6. Old Business

- a. Bursary Terms of Reference – The updated proposed bursary and award terms of reference were received from RRU and reviewed by council.

Motion: that the Bursary and Award terms of reference with RRU

be approved and the President be authorized to sign them and complete the process with RRU. MSC: FARROW

- b. Logo Competition – A further discussion regarding the logo competition and the trademark issues with RRU was held. It was decided to continue working with the winning artist to modify the submission to make it unique. PHILAVONG will continue with this and hopefully bring a new version for council endorsement at our next meeting.
- c. Elections Committee – The May elections are for President, VP Finance and VP Communications with terms starting September 1, 2017. Nominations will open mid-May and the elections will be the end of the month. THUOT, PHILAVONG, and FARROW will act as the committee.

7. New Business

- a. Legacy Video – PHILAVONG discussed the need to better orient new students to RRUSA. He suggested a video be made that explains RRUSA and would be displayed on the new student orientation program on the RRU website. It would be general in nature, so it would work for many years. It would negate the need to do presentations in each class each year. Also has the potential to bridge a communication gap with international students because it would have various languages available in sub-titles. Suggested budget is \$5000, and would use local student talent.

Motion: that \$5,000 be allocated for the creation of a RRUSA orientation video. MSC:INGRAM

- b. By-Laws – Looking for a couple of members to sit on a committee with FARROW to review the by-laws. Some issues are housekeeping, but we would like your input. Please send FARROW any thoughts or suggestions on possible changes.

8. Next Meeting

The next meeting is June 7th, 2017 at 5:45 pm Pacific time.

9. Adjourn

The meeting was adjourned by the chairperson at 18:50.

VP-Engagement Report

Activities:

- Working with indigenous education & Student Services for indigenous day on 21st of June, 2017. At this point we are not sure what the role of RRUSA would be. However, it's a great opportunity for engaging students from different cohorts, as they plan to hold a canoe race and other events on indigenous day. Moreover, students from Camousan will be attending the event as well.
- I am also giving a presentation on RRUSA, its roles and positions to justice studies students (on-campus and online) in September.
- Sports committee is planning to organize an event at Sticky Wicket, which I believe Connor will go into details. I am working with them as well to make it happen.